

**BOARD OF TRUSTEES
CARSON CITY SCHOOL DISTRICT**

**BYLAW No. 040
ARTICLE IV**

MEMBERSHIP

Section 1. Number

The Board of Trustees shall consist of seven members.

Section 2. Qualifications

Each member of the Board shall meet the following qualifications:

- a. Trustees shall be a qualified electors and possess the qualifications of residence within the county school district and the voting district for the office for which they seek election.
- b. Trustees shall not be interested directly or indirectly in any contract with a claim against the Board, except as provided by law.
- c. Before entering the duties of their office, Trustees shall take and subscribe the oaths prescribed by statute and file the same with the Superintendent of Public Instruction.

Section 3. Election

Election of Board members shall be in accordance with law.

Section 4. Vacancies

Vacancies on the Board shall be filled by appointment by the remaining members of the Board at a public meeting held after notice of such meeting is published at least once each week for two consecutive weeks in the newspaper designated by the Board to carry public notices.

A person appointed to fill a vacancy on the Board shall have the qualifications specified at Art. IV, Section 2 and shall serve until the next general election and until the Trustee's successor is elected for the balance of the unexpired term.

Section 5. Term

The term of each Trustee shall be four years.

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Section 6. Removal

Whenever a member of the Board shall cease to be a bona fide resident of the county or voting district, the Trustee's membership on the Board shall cease immediately. The removal of a Trustee who resigns shall become effective upon the presentation of the resignation to the Board duly convened. A Trustee may be recalled from office in the manner provided by the constitution and laws of this state.

Section 7. Compensation

A Trustee shall receive compensation for services in accordance with the law. A Trustee shall receive compensation for expenses incurred in the performance of District duties.

Section 8. Orientation

The Board believes that the preparation of each Trustee for the performance of Board duties is essential to the effectiveness of the Board's functioning. The Board shall encourage each new Trustee to understand the functions of the Board, acquire knowledge of matters related to the operation of the schools, and learn Board procedures.

- a. The Board shall give new Trustees no later than the first regular meeting, and for their use and possession during the term of the Board the following items:
 - (1) a copy of the Board policy manual;
 - (2) a copy of the District procedures manual;
 - (3) a copy of each current negotiated agreement;
 - (4) the current budget statement, audit report and related fiscal materials;
 - (5) a copy of the Nevada school laws; and
 - (6) a copy of the contract with the Superintendent.
- b. Each new Trustee shall be invited to meet with the Board President and the Superintendent to discuss Board functions, policy, and procedure.
- c. The Board shall encourage the attendance of each new Trustee at orientation workshops and conventions of the Nevada State School Board Association.

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- d. Each Trustee shall complete such training and provide certification of completion thereof as required by law.

- e. The District shall conduct an orientation program for new members which shall consist of a structured program designed to familiarize new Board members with Nevada School Law and the Carson City School District rules, facilities, curriculum, and other pertinent subjects. Experienced Board members, appropriate administrators, and others may be utilized as presenters. The program will be planned and directed by the Board President with the assistance as requested of the Superintendent, or designee, and shall be made available to all Board members. The Board Policy Committee will review the program every two (2) years for the adoption of necessary changes.

Reference: NRS 386.120, NRS 286.200, NRS 386.240, NRS 386.260, NRS 386.270, NRS 386.280, NRS 386.200, NRS 386.305, NRS 332.800; AB451 (2017 Nevada Legislature)

Adopted: August 29, 1979

Revised: November 12, 2002

October 25, 2011

March 27, 2018